UNITED STATES DISTRICT COURT

WESTERN DISTRICT OF NEW YORK

PROBATION AND PRETRIAL SERVICES

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June 19, 2018

REPLY X Buffalo
__ Rochester

RE: Request for Proposals
Solicitation Number: **0209-19-05**

The United States Probation and Pretrial Services for the Western District of New York is soliciting proposals to provide polygraph testing for offenders/defendants who are in need of these services.

These individuals include persons on pretrial, probation, supervised release, or parole, who are under supervision of the United States Probation Office. This group could also include inmates in the United States Bureau of Prisons who are residing in Federal or contract community treatment centers.

The Request for Proposal (RFP) contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section "L" provides specific directions for potential vendors in completing their proposals. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement, and all proposals will be evaluated by the criterion laid out in Section "M".

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures.

The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

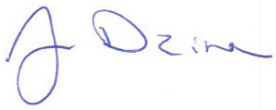
The term for this Blanket Purchase Agreement is twelve (12) months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional two (2) years, at two (2) twelve (12) month intervals, at the Government's discretion.

A vendor must be capable of providing all services identified in Section "B", and within the geographic area identified in Section "B".

For all proposals, **an original and two (2) copies must be received no later than 4PM on July 25, 2018** to the U.S. Probation Office located at 2 Niagara Square, Buffalo, New York 14202.

All copies must be originally signed. A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by your agency.

Sincerely,



Janelle L. Dzina
U.S. Probation Officer Specialist
Contracting Officer

"We will deliver the highest quality services recognized nationally, by creating an environment of respect, support and leadership that inspires cooperation and innovation"