



Department of Human Services
Monroe County, New York

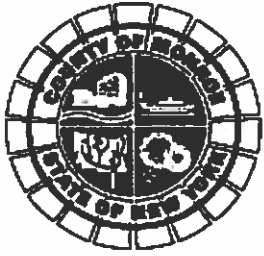
Adam J. Bello
County Executive

Corinda Crossdale
Commissioner

EMERGENCY SAFETY NET ASSISTANCE
Eviction/Foreclosure Prevention Assistance
Households with or without Minor Children

- Known as **Emergency Safety Net Assistance (ESNA)**, the program is for households not in receipt of Temporary Assistance (Public Assistance)
- Households must complete a Common Application (LDSS-2921), be interviewed by DHS, and provide required documentation based on their individual situation
- Applicants will be seen on a first come/first served basis at the 691 St. Paul St. office between 7:45 a.m. and 3:00 p.m. daily. Applicants should come with identification, verification of income and resources, and other related documentation
- ESNA is payment made directly to the landlord/bank for the amount of back rent/mortgage due to prevent a household from being evicted. The amount of rent/mortgage due per month will need to be verified through documentation from or conversation with the landlord or bank
- Households with minor children who are not eligible for EAF may be eligible for ESNA
- A court-ordered eviction petition or notice is not required
- No back rent/mortgage assistance will be paid for property that has open health and safety violations
- Late fees and legal fees are not considered nor paid under ESNA
- Current month's rent is not considered unless it is past due
- The household must be able to afford on-going/future rent
- The household must repay all shelter arrears assistance provided within a 12-month period. A signed *ESNA Shelter Arrears Repayment Agreement* is required
- If the household has not repaid or is not current in repaying past assistance received for eviction/foreclosure they are not eligible for ESNA again
- The household's total gross monthly income at the time of application cannot exceed **125%** of the federal poverty guidelines for household size

*This sheet provides general information only. Determination of individual and/or household eligibility for assistance will be made by the local district based on specific regulation on a case-by-case basis.



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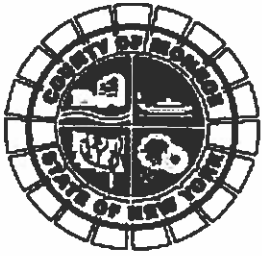
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EMERGENCY ASSISTANCE TO FAMILIES
Eviction/Foreclosure Prevention Assistance
Households with Minor Children or Medically Verified Pregnancy

- Known as **Emergency Assistance to Families (EAF)**, the program is for households not in receipt of Temporary Assistance (Public Assistance)
- Households must complete a Common Application (LDSS-2921), be interviewed by DHS, and provide required documentation based on their individual situation
- The emergency need for help with back rent/mortgage must be the result of a sudden occurrence or situation, unforeseen and beyond the household's control
- Applicants will be seen on a first come/first served basis at the 691 St. Paul St. office between 7:45 a.m. and 3:00 p.m. daily. Applicants should come with I.D., verification of income and resources, and other related documentation
- EAF is payment made directly to the landlord/bank for the amount of back rent/mortgage due to prevent a household from being evicted. The amount of rent/mortgage due per month will need to be verified through documentation from or conversation with the landlord or bank
- There must be at least one child in the household under age 18 or age 18 and still in high-school
- A court-ordered eviction petition or notice is not required
- No back rent/mortgage assistance will be paid for property that has open health and safety violations
- Late fees and legal fees are not considered nor paid under EAF
- Current month's rent is not considered unless it is past due
- The household must be able to afford on-going/future rent
- The household must repay any portion of the assistance that is in excess of the maximum shelter amount allowed based on household size (see chart on reverse)
- If the household has not repaid or is not current in repaying past assistance received for eviction/foreclosure they are not eligible for EAF again
- The household's total gross available monthly income at the time of application cannot exceed **200%** of the federal poverty guidelines for household size

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EMERGENCY ASSISTANCE FOR ADULTS
Eviction/Foreclosure Prevention Assistance
Household in Receipt of Supplemental Security Income (SSI)

- Known as **Emergency Assistance for Adults (EAA)**, this program is for households in which the adult(s) is in receipt of SSI
- Households must complete a Common Application (LDSS-2921), be interviewed by DHS, and provide required documentation based on their individual situation
- Applicants will be seen on a first come/first served basis at the 691 St. Paul St. office between 7:45 a.m. and 3:00 p.m. daily. Applicants should come with I.D., verification of income and resources, and other related documentation
- EAA is payment made directly to the landlord/bank for the amount of back rent/mortgage due to prevent a household from being evicted. The amount of rent/mortgage due per month will need to be verified through documentation from or conversation with the landlord or bank.
- Households with minor children who are not eligible for EAA may be eligible for EAF or ESNA
- A court-ordered eviction petition or notice is not required
- No back rent/mortgage assistance will be paid for property that has open health and safety violations
- Late fees and legal fees are not considered nor paid under EAA
- Current month's rent is not considered unless it is past due
- Up to four (4) months of shelter arrears may be paid
- There is no repayment requirement for EAA
- The household should be able to afford on-going/future rent/mortgage in order to avoid subsequent threats of eviction and application for EAA
- Individuals and/or households with a history of repeated/multiple applications for EAA may be subject to referral to Adult Protective Services and/or Social Security Administration to obtain a Rep-Payee

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